



**ASSAM BIO ETHANOL PRIVATE LIMITED (ABEPL)
(FORMERLY ASSAM BIO REFINERY PRIVATE LIMITED)**

REQUEST FOR QUOTATION (RFQ)

JOB: SUPPLY OF GLAND PACKINGS

RFQ No: ABEPL/RFQ/GLAND PACKINGS/336

Date: 21/03/2025

	Client : ASSAM BIO ETHANOL PRIVATE LIMITED Project : ASSAM BIO ETHANOL PROJECT Item : GLAND PACKINGS. Due Date & Time: 28/03/2025 & Up to 12:00 Hrs. (IST) (**)
PRE-BID MEETING	Not Applicable
TECHNO COMMERCIAL OPENING:	At 15:00 Hours (IST) on 28/03/2025 (**)

(**) If the particular day happened to be a declared holiday in ABEPL, the next working day shall be considered.

GENTLEMEN,

- 1.0 M/s. **Assam Bio Ethanol Private Limited (ABEPL)** is setting up a Bio Ethanol Plant at Numaligarh, Assam.
- 2.0 It is hereby notified that the name "Assam Bio Refinery Private Limited (ABRPL)" has been officially changed to "Assam Bio Ethanol Private Limited (ABEPL)". This name change shall apply to all documents and communications related to this tender process. All references to "Assam Bio Refinery Private Limited (ABRPL)" in this tender document, annexures, agreements, contracts, and any associated correspondence shall henceforth be interpreted as referring to "Assam Bio Ethanol Private Limited (ABEPL)".
- 3.0 ABEPL invites Online Bids under Competitive bidding on e-procurement basis for the captioned subject item in total compliance to technical specifications, scope and terms & conditions of enquiry documents / attachments.
 - 3.1 Online Bids/ Offer through E-tender portal (<https://www.tenderwizard.com/ABEPLeproc>) only shall be accepted. Bids/ Offer through Email or fax/ Telex/Telegraphic / Courier / Open or received through any other mode shall not be accepted and shall be rejected.
 - 3.2 Bidder is advised to submit quotations strictly based on the specifications, terms & conditions contained in the RFQ documents and not to stipulate any deviation.
 - 3.3 Bidder can download the complete enquiry document from the web address <https://www.tenderwizard.com/ABEPLeproc>.

- 3.4 Bidder to upload the Un-price and Price part of their bid strictly in the Un-priced & Priced folders respectively in the e-tender portal (<https://www.tenderwizard.com/ABEPLeproc>).
- 3.5 Bidder is mandatorily required to indicate their name on each page of excel file / pdf file of Price Schedule while uploading the price bid.
- 3.6 All amendments, time extension, clarifications, etc. will be uploaded on the website only and will not be published in Newspapers. Bidders should regularly visit the above website to keep themselves updated.
- 3.7 Bids are required to be submitted only through e-tendering website: <https://www.tenderwizard.com/ABEPLeproc> on or before the Bid submission date and time. It may also be noted that the price details are required to be filled & submitted only in the Schedule of Price format downloaded from above e-Tendering website.
- 3.8 Addendum / corrigendum to the RFQ documents if issued (will be uploaded on e-tender portal) must be submitted duly signed along with the bid.
- 3.9 In the event of failure in bidder's connectivity with e-procurement website during the last few hours on account of problem on bidders account, they are likely to miss the deadline for bid submission. Due date extension request due to this reason will not be entertained. In view of the same, bidders are advised to upload their bid in advance.
- 3.10 Any queries related to bid submission/Technical/Commercial may be forwarded to the email IDs/Contact Nos. of the following officials for clarifications.

TYPE	CONCERNED OFFICIALS	
	NAME	
Assistance for bid submission	NAME	Mr. KUSHAL BOSE
	EMAIL ID	kushal.b@antaressystems.com
	CONTACT NO.	9674758719
Technical Queries	NAME	Mr. BHAGAWAN CH. HALOI
	EMAIL ID	bhagaban.c.haloi@nrl.co.in
	CONTACT NO.	9864654426
Commercial Queries	NAME	MR. RUDRA PRASAD NAG
	EMAIL ID	rudra.nag@chempolis.com
	CONTACT NO.	9319595507

Should bidders essentially feel the requirement of certain clarifications; they shall seek clarifications on such points within **3 days** of receipt of RFQ, so that the same could be clarified well ahead of bid closing date.

The text of questions raised by bidder as pre-bid clarifications through mail (without identifying the source of the query) and the responses given will be transmitted to all the vendors.

4.0 This bid is intended to be **"ZERO DEVIATION BID"**.

5.0 **BRIEF SCOPE OF WORK:** SUPPLY OF **GLAND PACKINGS** to Assam Bio Ethanol Private Limited. Items details and Specification mentioned in **Annexure-01**.

6.0 **DELIVERY PERIOD:**

Delivery shall be made within 60 (Sixty) Days from the date of Letter of Intent (LOI). The date of receipt of material at site shall be considered as the date of delivery.

7.0 PRICE EVALUATION CRITERIA OF THE TENDER:

Evaluation and Ordering shall be done on item-wise basis i.e. Supply Price + Freight Charges shall be considered for the purpose of evaluation.

8.0 BIDDER'S QUALIFICATION CRITERIA (BQC):

TECHNICAL CRITERIA:

The bidders who intend to participate in the tendering process shall meet all the following minimum requirements and only such bidders shall be pre-qualified technically for further evaluation:

- i. The Bidder shall be ISO 900:2015 certified company for quality management system. Valid and appropriate certificates shall be submitted along with the technical bid.
- ii. The bidder shall be either a manufacturer or Authorized Dealer of gland packing. In the case of an Authorized Dealer the bidder shall produce a valid Authorized Dealership certificate from the manufacturer.
- iii. Packings must be type tested as per API-589 latest edition (Fire test for evaluation of valve stem packing) and API-607 latest edition (Fire test for soft seated quarter turn valve). Bidder must submit a copy of the complete report along with their technical offer.
- iv. The type test of fugitive emission must have been carried out as per API-622 latest edition. Packing must be type tested for fugitive emission for a minimum of 1500 mechanical cycles with at least three thermal cycles. The bidder must submit, along with their offer a copy of the complete report and graph showing the maximum leakage achieved during the test. Maximum leakage allowed is 500 ppm throughout 1500 cycles and no gland adjustment. Bidder must submit a copy of the report along with their offer.
- v. Bidder must have supplied the offered gland packings to any petroleum refinery/pulp & paper/ Fertilizer/ Distillery etc. during the last ten years from bid closing date.

RELEVANT COPIES OF PO AND INSPECTION RELEASE NOTE/DISPATCH CHALLAN/ INVOICE ARE TO BE SUBMITTED AS PROOF OF THE SAME.

FINANCIAL CRITERIA:

ANNUAL TURNOVER:

The bidder must have an average annual turnover of at least Rs. 7,00,000/- (Indian Rupees Seven Lakhs only) during the last 3 years, ending 31st March of the previous financial year.

NET WORTH:

The bidder must have a positive net worth as per the immediate preceding year's financial statement.

WORKING CAPITAL:

The bidder should have a minimum working capital of Rs. 70,000 (Indian Rupees Seventy Thousand only) as per the immediate preceding year's financial statement.

The financial years or previous periods referenced for eligibility will be counted from the bid submission due date. To demonstrate compliance with the financial criteria, the bidder must provide complete Income Tax Returns (ITR), audited balance sheets, profit & loss statements, a Chartered Accountant (CA) certificate, and all supporting financial schedules for each of the preceding three financial years. All documents submitted in support of meeting the technical

and financial criteria as per the Bid Qualification Criteria (BQC) should be compiled in a dedicated section or booklet and included as part of the bid offer.

9.0 EARNEST MONEY DEPOSIT (EMD): INR 13,500/- (Indian Rupees Thirteen Thousand Five Hundred only).

- i. Place of Submission of Original Documents (Hard copy) EMD: Bidders are required to submit the Original EMD in OWNER office within the Bid Due date and time to the following address:

ASSAM BIO ETHANOL PRIVATE LIMITED,
NRL COMPLEX, NRL SITE, NUMALIGARH,
GOLAGHAT, ASSAM 785699

Kind Attn: Mr. Rudra Prasad Nag (Head – Purchase, ABEPL)

EMD in original shall be submitted in a sealed envelope titled “Earnest Money Deposit for Bidding Document No. ABEPL/RFQ/GLAND PACKINGS/336”.

- ii. Bids must be accompanied with Earnest Money Deposit / Bid Security. Bids not accompanied with requisite Earnest Money deposit /Bid Security shall be considered as non-responsive and such Bids shall be summarily rejected. EMD/ Bid Security shall be in favor of Assam Bio Ethanol Pvt. Limited, Numaligarh, Assam in the form of Demand Draft (DD) or Bank Guarantee (BG) in the prescribed proforma in favor of “Assam Bio Ethanol Pvt Ltd” from any Indian Scheduled bank or from any Indian branch of an international bank.

The Bank Guarantee shall be valid for a period of 3 months beyond the bid validity.

***EMD exemption is at the discretion of ABEPL for MSE/startups.

Bidders are to deposit EMD irrespective of being MSE/Start up without which offers will not be accepted. There will be no waiver of EMD for Public sector undertaking of central/ state Government undertakings, MSE/Start up.

Bids not accompanied with EMD shall be rejected and such Bidder shall not be allowed to attend Bid opening.

10.0 SUBMISSION OF BIDS & VALIDITY:

Bids should be submitted separately in two parts, viz. **PART I (TECHNO-COMMERCIAL / UNPRICED BID) & PART II (PRICE).**

- I. **PART-I:** Contains **TECHNO-COMMERCIAL / UNPRICED BID**, which includes complete Technical and Commercial details as per below mentioned documents:

- a) Technical Terms & Conditions
- b) Supplier's Code of Conduct
- c) Compliance to Bid Requirement
- d) Agreed Terms & Conditions (ATC) (Indigenous) along-with Annexure-A to ATC
- e) RFQ document
- f) General Purchase Conditions (Indigenous)
- g) Special Instructions to bidders (SIB)
- h) Proforma of Bank Guarantee
- i) Packing, Marking, Shipping Arrangement
- j) All documents mentioned in Technical Terms & Conditions

Commercial requirements are specified in the attached Special Instructions to bidders (SIB), General Purchase Conditions and its attachments, Agreed Terms & Conditions (ATC) questionnaire etc. The ATC should be duly filled in, signed & stamped, scanned and uploaded along with the bid.

Bidder shall submit the above-mentioned documents duly filled in, signed & stamped by authorized person.

- II. **PART-II:** Contain of **PRICED BID (Annexure-01)** duly signed and stamped on letter head which includes all price details.
- 11.0 Validity of bid shall be 4 (Four) months from the date of submission of the bid.
- 12.0 Quoted prices shall remain firm and fixed till complete execution of the order.
- 13.0 **PAYMENT TERMS:** 100% payment shall be released within 30 days after receiving of goods at site, certification of Engineer In Charge & submission of correct invoice.
- 14.0 **TRANSPORTATION, PACKAGING & FORWARDING** shall be included in the quoted price.
- 15.0 **GUARANTEE/ WARRANTEE:**
Vendor to provide the guarantee/warrantee certificate for the quoted items. Guarantee/Warrantee shall be at least 24 months from the date of supply or 12 months from the date of installation, whichever is earlier.
- 16.0 **CONTRACT PERFORMANCE BANK GUARANTEE (CPBG):** As per SIB (Special Instructions to Bidders) Clause No. 09.
- 17.0 **DELAYED DELIVERY:** In partial modification of the terms specified in clause 16 of GPC (Indigenous), Price Reduction schedule for shall be @ 1.0% of total order value (TOV) per week of delay or part thereof subject to maximum of 10.0 % total order value.
- 18.0 **ENGINEER-IN CHARGE:**
Mr. Bhagaban Chandra Haloi,
Head (Chief Manager), Mechanical, ABEPL,
Contact No: 98646 54426
Email ID: bhagaban.c.haloi@nrl.co.in
- 19.0 **INSPECTION:**
Inspection shall be done by ABEPL approved TPIA such as SGS/BV/TUV(NORD)/IRCLASS/EIL for the equipment/items. TPIA charges shall be included in Price & shall be borne by Bidder. The built-in import content (if applicable) shall also be subject to inspection by Third Party Inspection (TPI) SGS/BV/ TUV(NORD)/IRCLASS/EIL in the country of origin of the import content and charges for the same are included in the order value. No additional charges for TPI will be paid by Owner.
- 20.0 **Bid Rejection criteria: Refer SIB (Special Instructions to Bidders).**
- 21.0 **GENERAL**
- ABEPL reserve the right to negotiate & to use in-house information for assessment of bidder's capability for consideration of bid.
 - ABEPL reserves the right to make any changes in the terms and conditions of purchase / Bidding Document and to reject any or all the bids without assigning any reason.
 - The bidder shall bear all costs associated with the preparation and submission of its bid, and the Purchaser shall in no case be responsible or liable for these costs regardless of the conduct or outcome of the bidding process.

- A bidder (i.e., the bidding entity) shall, on no account submit more than one bid either directly (as a single bidder or as a member of consortium) or indirectly (as a subcontractor).
- Bid Document Fee is not applicable for this RFQ.
- The bidders should respond to this enquiry either by submitting their bids or by explaining the reason for non-submission of the offer.
- Bidders to note that price changes against Technical / commercial clarifications, in line with terms & conditions of enquiry documents are not allowed. In case any bidder gives revised prices / price implications against such clarifications, their bid shall be liable for rejection.
- Canvassing in any form by the Bidder or by any other agency on their behalf may lead to disqualification of their bid.

22.0 Clarification, if any, can be obtained from **Mr. Rahul Tamuli** through following number:
 Contact No.: **+91 70026 93295**
 E-mail: **rahul.tamuli@abepl.co.in**

***Please specify RFQ No.: ABEPL/RFQ/GLAND PACKINGS/336 in all Correspondence.**

THIS IS NOT AN ORDER

Very truly yours,
 For & on Behalf of ABEPL

Enclosure: As per List Attached

LIST OF ENCLOSURES

DOCUMENT

- A) Request For Quotation (RFQ)
 - i) Annexure-I- Pre bid Queries
- B) Commercial document:
 - i) Supplier Code of Conduct
 - ii) Agreed Terms & Conditions (Indigenous) along-with its annexure
 - iii) Compliance Statement
 - iv) Price Schedule Format (Indigenous)
 - v) Special Instruction to Bidders
 - vi) General Purchase Conditions (Indigenous)
 - vii) Proforma of Bank Guarantee
 - viii) Packing Marking Shipping arrangement for Indian Bidders

PRE-BID QUERIES

RFQ No. : ABEPL/RFQ/GLAND PACKINGS/336

Item : GLAND PACKINGS.

Name of Supplier: _____

SL. NO.	CLAUSE REFERENCE	CLAUSE DESCRIPTION	BIDDERS QUERIES	REMARKS

Supplier shall submit scanned copy of pre bid queries along with editable word/excel file at e-mails indicated in RFQ within due date of submission of pre bid queries. Queries in piece meal basis are not acceptable. **Bidders to also note that Pre-bid queries submitted after the scheduled deadline shall not be considered and no further correspondence shall be entertained.**

SIGN AND STAMP OF SUPPLIER : _____